



## MATRIC GROUP

2099 Hill City Road  
Seneca, PA 16346

814-677-0716 Phone  
814.678.1301 Fax  
www.matricgroup.com

# NOTICE FOR IMMEDIATE RELEASE – MARCH 20, 2020

Matric Group has been closely monitoring the progression and impact of COVID-19 globally. **The safety and wellbeing of our associates and customers are our number one priority.** With that said, we transitioned our non-essential associates (from a production standpoint) to remote working as of Wednesday, March 18, 2020. Our commitment to our customers is steadfast, and we have ensured production will continue with the implementation of currently advised safety recommendations. These recommendations include but are not limited to the below protocols:

## **CUSTOMERS/SUPPLIER SAFETY PROTOCOLS**

- All unnecessary plant visits will be postponed until March 31 or later
- Any existing visits will be rescheduled where necessary
- Production will continue as scheduled and acknowledged

## **EMPLOYEE SAFETY PROTOCOLS**

- 40% Workforce remoted to off-site
- Cleaning efforts
- Security of needed PPE
- Displacement of workstations
- Outside vendors restricted
- Issue of photo travel passes with the state order and the exception highlighted from that order
- Stay home if your sick policy
- Self-quarantine of high-risk associates that disclose risk to us

## **CONTINUED SAFETY PROTOCOLS**

- Do not come into work if you are sick
- Frequently wash hands, using soap and water for at least 20 seconds
- Cover your cough or sneeze
- Clean and disinfect surfaces frequently
- Avoid close contact with anyone who has flu-like symptoms
- Practice social distancing whenever possible

- Matric Group CEO Rick Turner

Per the Commonwealth of Pennsylvania and the office of the Governor, under the Industry/Sector Category, Subsector - Computer & Electronic Product Manufacturing Matric Group is considered an essential "life-sustaining" business whose manufacturing services are required in the following industry groups: Semiconductor & Other Electrical Component Manufacturing, Navigational, Measuring, Electromedical, & Control Instruments Manufacturing, Medical Equipment & Supplies Manufacturing, & Other Miscellaneous Manufacturing.

*"Electronics and people you can count on."*